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TO : Chief, D/S

DATE: 30 April 1953

FROM : S/EP

SUBJECT: Brief on Duties of Professional Personnel.

Briefly stated, the mission of this Branch is concerned primarily with all phases of the operations and economics of the electric power industry, and secondarily, but not within the direct responsibility of this Branch, is the manufacture of electric equipment (I/EE Branch) and the construction processes ~~of~~ (D/CST).

Continuing effort is made, through reading, instructions, and research, to keep all analysts informed on matters of common interest to the electric power industry in the Soviet Bloc area and on technological developments.

No sharply defined "area desks" are established but necessity requires that certain analysts devote the major portion of their time to specified areas.

In briefest possible form, the present duties of the individual analysts are outlined as follows:

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██████████ GS-13, on duty six months; has devoted most of his time to the Eastern European Satellites and is now engaged on a study for East Germany (Project 44.6) and collaterally on office-wide Project 0.2. ██████████ also acts for the Branch Chief in his absence.

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██████████ GS-11, on duty one year. Most of his time devoted to the USSR. Assistant in research on CIA/ORR 9, a study of the transmission networks. Recently completed S/EP's contribution to office-wide Project 0.5 on Trans-Siberian Traffic study. Is now engaged on research on Project 44.5, a study on the electric systems of the Trans-Caucasus. Will also be engaged shortly on office-wide Project 0.4.

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██████████ GS-11, on duty seven months. Practically all of his research time has been spent on the China area. Has just completed a first draft on Project 44.1.1, a study on electric power industry in Manchuria. Will immediately proceed on 44.1.2, a study on electric power in China Proper. Following that, will be engaged on Project 44.2, a study on the Manchurian-North Korean power ~~industries~~ *systems*.

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[REDACTED] GS-9, on duty three months. Has not yet been assigned as a responsible analyst for a specific project but has assisted in research on plant listings for the China Project. Has also been assigned various incidental research on electric facilities in the Eastern European Satellites. Will probably be assigned for one of the contemplated papers, either for Poland or Czechoslovakia.

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